

**DATA PROTECTION
BRITISH SHOW PONY SOCIETY PRIVACY POLICY**

Who are we:

The website (www.bsps.com) is owned by British Show Pony Society, our details are:

British Show Pony Society
124 Green End Road
Sawtry
Huntingdon
Cambs
PE28 5XS
Tel 01487 831376

and

British Show Pony Society Championship Shows
124 Green End Road
Sawtry
Huntingdon
Cambs
PE28 5XS
Tel 01487 831376

The company is limited by guarantee,
registered in England No 5308982

The company is limited by guarantee,
registered in England No 05951140

If you have any questions around how we process your personal data, please email info@bsps.com or call 01487 831376

We take your privacy very seriously. It's our commitment to:

- Only process your personal data in a way in which you would expect
- To keep your data safe and secure
- To give you the ability to review and manage your marketing preferences at any time
- We will not sell your data

What personal data do we have and why do we have it?

Contact details – your name, address, email, phone number/and or your business email business address, business phone number, position in the company. We also acquire personal data in the context of investigating complaints of breaches of the BSPS Rules and initiating and conducting disciplinary proceedings in respect of such breaches.

What Data	What we use it for	Legal Condition	Legitimate Interests
Contact details – Name, address, email, phone numbers, membership number	* To set up and manage your membership along with competitions you enter and to placing points. * Event bookings, disciplinary matters Animal ownership * Membership and competition communications * To deal with	Contractual obligation Legitimate interests	Keeping you updated about competition and the organisation

	enquiries either through the web or over the phone	Consent	
DOB/Birth Certificate Passport of juniors	Entry into the correct class.	Contractual obligation Parental consent	
Payment data	Take payment for membership, competitions and other events	Contractual obligation	
Entry details	Share information with HOYS and on qualification to RIHS, Burghley and to the relevant bodies as define in the schedules	Consent	
Membership data	Share to BSPS areas for administration of Area competitions, points, events and activities	Legitimate interests	Administration of the event and allocation of placing points
Photographic images	Celebration for BSPS Website or social media	Explicit consent	
Name, judging test results	Support application to become a judge	Legitimate interests	Supporting an application to become a judge
Judges, Course Builders and Stewards name and contact details	Publication for BSPS Affiliated Shows, Council members, Area Chairmen and other BSPS Judges and Officials.	Contractual obligation	
Council members, Area Chairmen	Publication in the membership book	Contractual obligation as a Council member or Area Chairman.	
Details collected from you and third parties whilst investigating a complaint of a breach of the Rules by you or a third	Investigating the complaint and deciding whether to initiate disciplinary proceedings against you or a third party, also whilst	Legitimate interest Contractual obligation	Administering the BSPS disciplinary procedure in accordance with the BSPS Rules to ensure fair competition and

party	conducting disciplinary proceedings		good conduct between members and others
Decisions of the Disciplinary Committee, Judges Enquiry Committee or the Stewards pursuant to disciplinary proceedings	Publication of the decision and the name of the party involved in accordance with the BSPS Bylaws	Legitimate interest Contractual obligation	Administering the BSPS disciplinary procedure in accordance with the BSPS Rules to ensure fair competition and good conduct between members and others

Do we share your data?

There are some occasions where we will share your data, they are:

- With the Horse of the Year show, Royal International Horse Show, and Burghley for category winners to enable entry into the competition
- Any records of safeguarding issues with the police should the need arise
- Internally with the BSPS areas for the administration of internal competition entry and the awarding of points and their other events and activities
- Internally with members of Council, the Disciplinary Committee and the Stewards in connection with investigating complaints of breaches of the BSPS Rules and initiating and conducting disciplinary proceedings
- With third parties, whether BSPS members or otherwise, in connection with investigating complaints of breaches of the BSPS Rules and initiating and conducting disciplinary proceedings
- By publishing the result of any disciplinary proceedings in accordance with BSPS Bylaws

What else do you need to know?

We'll maintain a record of your details and will change them as soon as we know they have changed, overriding any out of date information.

We retain the data for as long as necessary to facilitate the purpose for processing. For example:

- We will keep your data for as long as is necessary to manage past, current and future membership

- Date of birth is retained until a junior becomes an adult
- In connection with actual or possible legal proceedings

How to get a copy of your personal data?

You can access your personal data we hold on you by either writing to us at the address at the top of this notice or emailing info@bsps.com

Let us know if you think your data is wrong

We want to ensure that all the data we hold on you is accurate and up to date, if you think that any of it isn't please let us know, we'll make every reasonable effort to correct it.

What if you want to stop us using your personal data?

You will have your rights to object to us processing your data, asking us to delete it or stop using it if there is no reason for us to continue to use it. If there's a reason why we need to continue to use it we'll let you know and keep you informed of our decision, if there isn't we'll do as you've asked.

There might also be occasions where we could restrict the processing of your personal data, and only use it in the defence of a legal claim or in connection with the investigation of a breach of the BSPS Rules or any subsequent disciplinary proceedings. We wouldn't be able to use it for anything else in the meantime.

You can restrict the use of it if:

It's not accurate, the processing is unlawful, but you don't want it deleting, it's not relevant other than in the defence of a legal claim, or in connection with the investigation of a breach of the BSPS Rules or any subsequent disciplinary proceedings or you've already asked us to stop using it and are waiting for us to respond to you.

How to withdraw consent

For any situation where you have given us your consent you can take it away. Just let us know if you change your mind.

If you want to make a complaint about how we use your personal data

In the first instance please get in touch, we want to know why you're unhappy, so we can put it right. You can write to us at the address at the top of this notice or email us at info@bsps.com.

If you're still not happy, you can contact the Information Commissioners Office, <https://ico.org.uk/concerns/>.

This policy is in accordance with UK GDPR and DPA 2018.