



BRITISH SHOW PONY SOCIETY
GUIDELINES FOR AREA/AFFILIATED SHOWS
OPERATION PLAN DURING COVID-19

INTRODUCTION

This plan will only be implemented when Government Guidance allows events (one day shows) to be held.

This guidance must be adhered to by show organisers and support their own Risk Assessment plan for the show and shared with exhibitors prior to the show by inclusion in the schedule.

IN ADVANCE OF THE DAY OF SHOW

- 1) a) Entries must be received before the day and no entries on the day to reduce numbers in the office, enable effective timetabling and where necessary restrict entries and be able to track and trace all those who attend the event.
- b) Shows are encouraged to use an online entry system enabling exhibitors to print out numbers prior to the show (where this is not possible, numbers must be posted out) All names and addresses must be recorded including the names of those attending the show with the exhibitor that need to be available should there be a requirement to track and trace those who attended the event in support of COVID-19 Track and Tracing.
- c) All exhibitors on entering the show must state the vehicle registration number on the entry form. Shows must check all vehicles arriving at the show to make sure they have entered and are eligible to access the site.
The Show Committee / Secretary may close and limit entries per class at their discretion Show Secretary must send out a revised timetable after entries have closed to all exhibitors to reduce the numbers on site at any one time, classes will not be held before the scheduled start time.
- 2) Allow members and non members to compete at the Show. Non-Members to compete but at a slightly higher priced entry fee to reward those members who have joined for 2020.
- 3) All show organisers and helpers on set up day to wear appropriate PPE equipment and to have protective screen in front of desk in Secretary's office on Show Day and restrict the numbers of people in the show office at any one time to ensure social distancing is in place. Clear signage and instructions must be visible for all exhibitors.
- 4) There is a maximum of 3 people per pony/horse who are not subject to social distancing. A **PARENT/GUARDIAN** must attend the show to accompany any child under the age of 18yrs.
- 5) The Society must appoint a Covid-19 Officer (which would usually be your Health and Safety officer) and we strongly recommend that they complete a free on-line Covid-19 course.

6) NO MEMBERS OF THE PUBLIC TO BE ADMITTED TO SHOWGROUND

DAY OF SHOW

- 7) No overnight stabling at present due to social distancing. THIS MAY CHANGE WITH GOVERNMENT GUIDELINES.
- 8) Park cars and lorries with an adequate distance in accordance with social distancing as indicated by the parking attendant.
- 9) Shows to provide adequate toilet facilities for the size of the event, managed in line with government guidance in place at the time ie hand sanitiser, disinfectant wipes and regular cleaning.
- 10) Shows must determine what refreshments facilities will be available at show, managed in line with government guidance in place at the time. ie outdoor takeaway. These should be stated in the schedule.
- 11) Hand sanitisers around the site with plenty of signage regarding coronavirus. Ask Exhibitors via PA to use frequently and wash hands to stop the spread of virus.
- 12) TRADE STANDS are only permissible at the discretion of the Show.
- 13) First Aid Cover must be available during the show in the event of a fall of horse or rider they can only be attended by designated first aid official and those accompanying the rider who are not subject to social distancing.

SHOWING GUIDELINES

14) FLAT CLASSES

- a) Reduce entry fees and have no prize money *
- b) Use one judge and no marks and restrict numbers in the ring according to numbers forward dependent on the size of the ring and in accordance with government guidelines. If the class is judged in sections, the judge may choose to mark the class or have an aide memoire to determine which ponies come in for final judging and placings. Judges will be required to mark for themselves or keep their own notes.
- c) Only have one steward for flat ring to go into the ring and co-ordinate line up.
- d) Ponies must warm up in a different area and then come into the collecting ring when called to go in. Collecting Ring and Warm up Area must be adequately supervised and of an adequate size. Must line up 2 metres apart in the outside ring before entering. It will be preferable to have a separate entry and exit from the ring if possible.
- e) Social distance the ponies in the line-up by at least 3 metres (use some sort of marker system on the ground to make this easy No stripping to minimise the risk. Conformation section judged when ponies come out of line for judging. Ponies will be asked to walk up and trot back past the judge. When ponies come out to be judged they must stand at least 6 metres away from the line allowing the judge to walk around the pony at 2 metres distance.

- f) If ponies are required to be called back for final judging, this will be done via the PA system. The judge may decide to line ponies up and pull them forward in order from their mark sheet or notes or have a final go round to determine places.
- g) Rosettes will be collected from central point after class on foot. To be policed by steward/staff to ensure that only one person approaches the table at once. *
- h) If the judge uses marks on an official BSPS marks sheet they will not be available on the day but should be published online after the show.
- i) In all lead rein classes the pony must be led by somebody who does not need to socially distance from the rider. *
- j) Section Championships may be held at the discretion of the Show Secretary. *
- k) Competitors are requested to leave the showground as soon as possible when they have finished their classes. *

15) WHP CLASSES

- a) Warm up to take place in field/practice area designated by the show and only come to the ring when called, this should be separate from the jumping practice area.
- b) Only allow 2/3 ponies in the collecting ring at any one time to warm up over the practice fence.
- c) All exhibitor/trainer/parent using the practice fence when putting the practice fence up and down and whilst in the practice arena must wear face coverings and only one per person is allowed with each competitor to alter the practice fence. Hand sanitiser must be used before and after handling the poles.
- d) Only 2 people to walk the course per pony (the rider, plus parent/trainer, who do not need to social distance) and when walking the course competitors must socially distance by 2 metres from other competitors and complete the task as quickly as possible.
- e) Steward to have loud hailer to call forward next number to enter collecting ring.
- f) Course builders and assistants to wear face coverings and gloves and to keep each end of any fence when erecting, loading, unloading, and putting up fences in the arenas.
- g) Fences must be built at a reduced height to limit risk. ** .
- h) All competitors must wear back protectors. **
- i) Go into arena in usual way one at a time.
- j) Steward to record marks 2 metres apart. Try to use couples who are isolating that can judge and steward together preferably use 1 judge.
- k) The placed ponies called back via the PA system into the ring at a 3-metre distance when lining up and the result given out.

** The show will run in accordance with BSPS rules 2020 except where stated above

* Applies to both flat and Working Hunter Pony classes